



# **PROJECT REPORT**

INSTITUTE FOR PROFESSIONAL AND EXECUTIVE DEVELOPMENT

United Kingdom

## **UNIT SPECIFICATION**

[www.iped-uk.com](http://www.iped-uk.com)

## Unit Title

Project Report

## Credit value

The credit value for this unit is 30

30 credits equivalent to 300 hours of teaching and learning  
(10 hours is equivalent to 1 credit)

Guided learning hours (GLH) = 50 hours

GLH includes lectures, tutorials and supervised study. This may vary to suit the needs and requirements of the learner and/or the approved centre of study.

Directed learning = 50 hours: This includes advance reading and preparation, group study, and undertaking research tasks.

Self-managed learning = 200 hours: This includes completing assignments and working through the core and additional reading texts. It also includes personal research reading via other physical and/or electronic resources.

## Assessment procedure

1. Project reports must be agreed by the tutor at the centre or by IPED UK
2. Students who are not at a workplace should find an organisation who will allow them to complete this project or produce a project from a more theoretical perspective.
3. Projects should be useful to the organisation and students should try to find something that they would have to work on at some point in the near future.
4. Projects should endeavour to make an improvement in the organisation
5. The project should demonstrate that the student's knowledge and abilities are up to the standards demanded by the Institute and for the award of the graduate diploma.
6. The project should be in the form of a written report to senior management and should, therefore, be presented in the correct format for the audience.
7. Research methods must be clearly stated in the project proposal form.
8. The Project Proposal Form should be submitted to the tutor before detailed work begins.
9. Projects should be submitted, to the tutor or for independent students to IPED UK, with the proposal form attached to the front.

## Minimum entry requirement(s)

Please refer to the statement of entry requirements

<b>Learning outcome</b> The Project Report aims to:	<b>Assessment criteria</b> Learner can:
<ul style="list-style-type: none"> <li>• Improve candidate's critical analysis skills</li> <li>• Help students apply the knowledge gained during studying the programme</li> <li>• Help apply experience in developing solutions for the project</li> </ul>	<ul style="list-style-type: none"> <li>• Apply analytical skill in recognising and specifying objectives and critically appraising information given, so as to arrive at a practical and reasonable evaluation of the issues.</li> <li>• Employ creativity, together with the ability to apply knowledge and experience, to develop a number of workable solutions, which need to meet economic, social and technical demands.</li> <li>• Use judgment to select the best solution in the circumstances and support this choice by local argument using the appropriate facts and figures.</li> <li>• Understand the subject areas covered in the syllabus and in particular the interrelationships of those subject areas.</li> <li>• Communicate ideas in the most effective manner using diagrams and charts, as well as the written word</li> </ul>

## Recommended learning resources

<b>Indicative reading</b>	<p>Professor Martin Brett Davis 2007. Doing a successful research project; Using qualitative or quantitative methods: Palgrave MacMillan. ISBN 978-1403993793</p> <p><u>Helpful advice</u> The learner is advised to access other literature and resource files on conducting research projects to help him/her in undertaking the project report.</p> <p>The information obtained from the core textbooks and other recommended learning materials from Levels 4, 5 and 6 must be used as much as possible in the research report.</p>
<b>Learning Aid</b>	No study guide is available for this unit.