The Institute for Professional and Executive Development – United Kingdom
Assessment/Exam timetable for March, June, September and December sessions respectively

25th March 2024 24th June 2024 23rd September 2024 16th December 2024	25th March 2024 24th June 2024 23rd September 2024 16th December 2024
Monday	**Monday**
9.00 am – 12.00 pm	**2.00 pm – 5.00 pm**
Business and its External Environment (BEE 100) Business Environment of Projects (BEoP 100) Business and the Marketing Environment (BMkE 100)	Analysis of Strategic Issues in Business and Management (ASB 100) / Strategic Management (STM 100) (ST SSD) / Marketing and Business Strategy (MBS 100)
Introduction to Petroleum Geology (IPG 100)	Managing Change and Transition (CAT 300)
Business and the Financial Environment (BaFE 100)	Introduction to Reservoir Engineering (IREg 300)
Corporate Strategy (COS 200)	Petroleum Exploration and Production (PEP 100)
Planning and Scheduling (PSD 200)	Introduction to Banking and Financial Management (IBkF 100)
Marketing Research (MKR 200)	Introduction to Business Law (BUS 100) (BUS 200)
Drilling (DRL 200)	Strategic leadership, Entrepreneurship and Intrapreneurship (SLE 200)
Surface Treatment and Storage (STaS 300)	Managing Progress and Change (MgPC 200)
Working Capital Management (WkCM 200)	Well Testing (TES 200)
Marketing Channels and Supply Chain Management (MSC 300)	Oil and Gas Management (ES SSD)
Business Management and Administration (BMA SSD)	Acquisitions and Mergers in Financial Services Management (AQM 300)
Production and Operations Management (POM 300)	Oil and Gas Project Development (OGPd 400)
Islamic Banking and Finance (ISF 300)	Security and Risk Management in Practice (SECp 100)
The Global Oil and Gas Industry Analysis; Past, Present and Future (GOGi 400)	Warehouse Management (WHsM 300)
Strategic Knowledge Areas in Security and Risk Management (KASr 100)	Facilities Management (FcLT SSD)
Transport Operations Management (TOPs 200)	ELFi SSD - Electrical and Fire Safety
PCBH SSD - Physical, Chemical and Biological Hazards in the Workplace	*Left blank intentionally*

<u>Deadline for:</u>

March 2024 registration is: 15th January 2024

June 2024 registration: 15th April 2024

September 2024 registration is: 15th July 2024

December 2024 registration is: 7th October 2024

26th March 2024 25th June 2024 24th September 2024 17th December 2024	26th March 2024 25th June 2024 24th September 2024 17th December 2024
Tuesday	**Tuesday**
9.00 am – 12.00 pm	**2.00 pm – 5.00 pm**
Introduction to Accounting and Financial Analysis (IAF 100)	Performance Measurement and Evaluation (PfME 200)
Fundamentals of Administrative Management (FAdM 100)	Quality Management (QMPb 100, QMPp 100) (QMPh 300, QMPm 300, QMPb 300, QMPe 300)
Principles of Project Management (PoPM 100)	Principles of Marketing (PRM 100)
E-Marketing (EMaK 100)	Risk Analysis and Management (RAM 100), Strategic Risk Management in Business Projects (SRsM 300, Project Risk Analysis and Management (PjRA 200)
Managing the Provision of Loans to Businesses and Consumers (LBC 200)	Investment Management (INV 100)
Project start up and Analysis (PSA 100)	Organizing and Directing Administrative Resources (ODR 200)
Project Cost Management (PCoM 200)	Leadership and Change in Organization (LCO 200)
Ethical Marketing and Social Responsibility (ESR 200)	Advertising and Promotion (ADP 200)
Well Completion (WCL 200)	Management of Occupational Health, Safety and Environmental Risks in the Oil and Gas Industry (MHS 200) (MHS SSD)
Products, Services and Branding (PSaB 300)	Banking and Finance (BF SSD)
Marketing Management (MMG 300) (MS SSD)	Anti-Money Laundering and Counter Financing of Terrorism (AML 300)
International Banking (INtB 300)	Logistics and Supply Chain Management (LSCe 400) Logistics and Supply Chain Management (LSCg SSD)
Oil and Gas Sales and Marketing (OGSm 400)	*Left blank intentionally*
Conflict Management (CONf 100)	*Left blank intentionally*

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27th March 2024 26th June 2024 25th September 2024 18th December 2024	27th March 2024 26th June 2024 25th September 2024 18th December 2024
Wednesday	**Wednesday**
9.00 am – 12.00 pm	**2.00 pm – 5.00 pm**
Customer Service Management (CSM 100)	Human Resource Management in Practice (HRP 100)
Project Management (PJM 100) (PM SSD)	Strategic Human Resource Management (HRM 200), Marketing and Human Resource Management (MHR 300), Human Resource Management (HR SSD)
Financial Management (FMM 300)	Employee Motivation and Retention (EMR 200)
Strategic HRM and Organizational Effectiveness (SHR 100)	Introduction to Economics (IEC 100)
Strategic Problem Solving (in Business and Management) (SPS 100) (SPS 200) (SPS 300)	Health and Safety Management (HSfM 100) (HSfM 200) (HfS SSD), MgHSW SSD - Managing Health and Safety at Work
Employee Relations and Employment Law (REL 200)	Project Report (PROb 300, PROm 300, PROh 300, PROe 300)
Procurement Management (PRcM 100)	*Left blank intentionally*
International Marketing (IMK 200)	*Left blank intentionally*
Financial Risk Management (FRM 200)	*Left blank intentionally*
MNTL SSD - Mental Health and Wellbeing in the Workplace	

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